



Today's Scholars – Tomorrow's Global Visionaries
AMS EXTENDED CARE ENROLLMENT OPTIONS

List the name of each student, the grade, and select the type of care needed.
Check only one box for each student.

Student Name	Grade	Before Care	Aftercare	Before & Aftercare	Wednesday only
		<input type="checkbox"/> \$110/quarter	<input type="checkbox"/> \$150/quarter	<input type="checkbox"/> \$250/quarter	<input type="checkbox"/> \$50/quarter
		<input type="checkbox"/> \$100/quarter	<input type="checkbox"/> \$125/quarter	<input type="checkbox"/> \$200/quarter	<input type="checkbox"/> \$40/quarter
		<input type="checkbox"/> \$60/quarter	<input type="checkbox"/> \$100/quarter	<input type="checkbox"/> \$150/quarter	<input type="checkbox"/> \$30/quarter
		<input type="checkbox"/> \$35/quarter	<input type="checkbox"/> \$75/quarter	<input type="checkbox"/> \$100/quarter	<input type="checkbox"/> \$20/quarter
		<input type="checkbox"/> \$20/quarter	<input type="checkbox"/> \$40/quarter	<input type="checkbox"/> \$50/quarter	<input type="checkbox"/> \$10/quarter

*There is a daily drop-in fee of \$15 if space is available

Before Care Times: 6:30 AM – 7:30 AM
After Care Times: School Dismissal – 6:00 PM

Parent Name: _____

I have read and understand the policies and procedures outlined on the reverse of this form. My signature below signifies that I agree to abide by the rules and regulations associated with the Academy of Math & Science Extended Care program.

Signature: _____ Date: _____



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Extended Care Policies and Procedures

- Extended care fees are collected quarterly and must be paid in full before attendance.
- Quarters containing school holidays or intersessions are not discounted.
- AMS does not offer a reduced rate for prepayment of fees.
- Fees may be prorated monthly in the case of an enrollment mid-quarter.
 - All students who enroll during the first full month of the quarter will pay 100% of the fee.
 - If a student enters the program during the second month of a quarter, 66% of the fee will be assessed.
 - If a student enters the program during the third month of a quarter, 33% of the fee will be assessed.
- In the event of a student withdrawal, program fees may be refunded on a monthly prorated basis. A parent seeking a refund must complete the Fee Refund Request Form.
 - If a student withdraws in the first month of the quarter, 66% of the fee will be refunded.
 - If a student withdraws in the second month of the quarter, 33% of the fee will be refunded.
 - If a student withdraws during the last month of the quarter, no fees will be refunded.
- Students asked to cease participation in the AMS Extended Care program due to behavior issues or repeated late pickups are not eligible to receive a refund of fees paid.
- Students may only be picked up by those individuals identified as pick-up contacts in PowerSchool.
- Pick-up contacts will be required to show their ID to the AMS Extended Care staff each time they pick up a student.
- All students must be picked up by 6:00 PM
 - Students not picked up by 6:00 PM will be charged a late pick-up fee of \$1/minute.
 - At 6:00 PM calls will be placed to all available contacts for any student not picked up and repeated every 15 minutes.
 - If attempts at contact are unsuccessful after the third call attempt, local law enforcement will be contacted for assistance at 6:30 PM.
 - Three late pickups in a year will result in the removal of the student from the program.
- Students must conduct themselves in a safe and respectful manner. Should a student fail to do so, the following steps will be followed:
 - First Incident: Parent notification at pick up
 - Second Incident: Parent notification and immediate pick up
 - Third Incident: Short term suspension from the program (1-5 days)
 - Fourth/final Incident: Long Term Suspension from the program (5-90 days)

**Any aggressive, violent, or extreme behaviors may result in immediate pick up and suspension from the program regardless of incident number.*